

MONTPELIER EXEMPTED VILLAGE SCHOOLS
Technology, Computer Network, and Internet
USER ACCEPTABLE USE POLICY (AUP)
(Appendix B)

STAFF AGREEMENT

Every user must read and sign this agreement to gain user privileges on the district's computer network or obtain / access other school related accounts such as Microsoft 365 or Goggle Docs.

Use of the any school owned electronic media is a privilege, not a right. A user violates this policy by his/her action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and internet, including any user whose access has been denied or terminated.

1. This Acceptable Use Policy is an extension of the school district's Student Code of Conduct and Board Policy Manual.
2. Users are responsible for good behavior on school computer networks just as they are in a classroom or other school facilities.
3. Various technology, the network and telecommunication equipment is provided for students and staff to conduct research and communicate with others.
4. General school rules for behavior and communications apply to the use of technology. Access to various technology and network services will be provided to students and staff who agree to act in a considerate and responsible manner.

Any user who violates this policy may have one or more of the following sanctions imposed:

- Loss of access to network resources until a signed User Agreement, and in the case of a student, a signed Parent/Guardian Agreement is returned to the Montpelier Exempted Village School District.
- Vandalism may result in the district seeking financial restitution.
- When applicable, law enforcement agencies may be involved.
- The district may take other disciplinary action if deemed necessary.

When possible, the goal is to resolve issues of use and misuse informally between the user and relevant school district personnel. In the event there is an allegation that a user has violated the Acceptable Use Policy, the user will be notified of the alleged violation and an opportunity to present an explanation.

The district will cooperate fully with local, state, or federal officials in any investigation concerning or relating to any illegal activities conducted using the school's technology. Penalties imposed under applicable federal, state, or local laws will supersede any local penalties. Examples:

- Violation of Copy Right Law
- Violation of the Child Internet Protection Act
- Violation of student privacy
- If the alleged violation also involves a violation of other provisions of the disciplinary code, the violation will be handled in accord with the applicable provision of the disciplinary code.

MONTPELIER EXEMPTED VILLAGE SCHOOLS
Technology, Computer Network, and Internet
USER ACCEPTABLE USE POLICY (AUP)
Staff Agreement

I have read, understand, and agree to abide by the terms of the Acceptable Use Policy of the Montpelier Exempted Village School District. Should I commit any violation or in any way misuse my access to the district's computer network and the internet, I understand and agree that my access privilege may be revoked and other disciplinary action may be taken against me.

Name (PRINT CLEARLY)

Telephone Number

User Signature

Date

Address

City, State & Zip Code