

COMMUNITY USE OF SCHOOL FACILITIES

1. Restricted Use of School Facilities

No school building or facility will be used:

- A. If the facilities are used for personal or commercial gain, the group/individual will be required to provide liability insurance.
- B. A program or activity including any form of gambling.
- C. For any classes of instruction of school age children except those sponsored by the Board of Education, unless such classes are deemed by the school authorities to be a suitable supplement to the regular instructional program of the schools after considering the quality of instruction, teacher qualifications, the schedule of charges, and value to the individual, school and community.
- D. For any fund raising activity unless the proceeds thereof are used for school purposes, or for approved charitable, educational, cultural, character building, or other community welfare purposes.
- E. For promoting selfish racial, religious, political or other prejudices not in keeping with the democratic way of life.
- F. We do not wish to make school facilities available for use on Sunday mornings unless for local religious purposes in the community.
- G. The buildings are not usually available for use on Wednesday evening after 7:00 p.m. because of a community plan adopted in cooperation with the Churches and Ministerial Association.

2. Conditions To Be Observed:

- A. Special forms to be used for requesting school facilities are available at the principal's office. These are to be signed by a responsible person of a group or organization.
- B. No reservations will be made until this request is returned and approved by the superintendent of schools.
- C. The right to revoke a permit at any time is reserved by the school authorities.
- D. The Board of Education assumes no responsibility for any accident or damages associated with the activity or group requesting school facilities.
- E. The applicant is held responsible for the preservation of order.
- F. Nothing shall be sold, given, exhibited, or displayed without advance approval.
- G. The Board of Education or its representatives must have free access to rooms and facilities at all times.
- H. Putting up decorations or scenery, storing equipment, or moving pianos and other furniture is prohibited unless special permission is granted.
- I. All electrical equipment shall be in charge and control of the Board of Education or its representatives.

- J. The Board of Education has provided dressing rooms and some stage equipment for use in the auditoria, but does not provide the use of other furniture, sound equipment, movie projector, etc. and the Board of Education assumes no responsibility for the properties left on the premises by the applicant.
- K. Smoking shall not be permitted in any building.
- L. There shall be no alcoholic liquors or beverages brought to or consumed in the building or on the grounds.
- M. Shall not use profane language.
- N. The auditoria, gymnasium or any other room or facility used by the applicant will be examined carefully after use; the applicant agrees to make good promptly any loss or damage occurring during applicants' use of same.
- O. Only the Board of Education may pay employees for services involving the use of school facilities.
- P. Actual custodial expense and utility cost may be charged if facility use causes additional cost to the Board of Education.

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Montpelier Exempted Village School District, Montpelier, Ohio